

***Kebo Valley
Golf Club***

EST. 1888

2018

Event Planner

**136 Eagle Lake Road, Bar Harbor, Maine 04609
www.kebovalleyclub.com -- (207) 288-3000 ex4**

Event Contract

Kebo Valley Golf Club
136 Eagle Lake Road - PO Box 27
Bar Harbor, Maine 04609

Name: _____ Type of Event: _____

Date of Event: ____/____/____ Time of Event: _____pm/am

Thank you for choosing Kebo Valley Golf Club for your special event. Please review our policies and return signed, signifying you agree with our arrangements. This Event Contract is between Kebo Valley Club, here in after referred to as The Club, and the Event Host, here in after referred to as The Host.

1. Deposit is 90% refundable up to 90 days, 75% up to 60 days, and 50% up to 30 days before the event. The Club will not be able to refund or transfer The Host's deposit, anytime with-in 30 days of the event, unless an event for the same day with an equal value is booked. The deposit reserves The Host's requested function date.
2. The Club needs the final menu one month prior to The Host's scheduled event. One week before The Host's event, The Club need a confirmation on the number of guests attending and their food selections (if applicable)
3. All alcoholic beverages will be purchased through The Club. The Club reserves the right to refuse and stop alcohol service at any point during the event. Violating this law could result in the termination of the event. Maine State Law does not allow consumption of alcohol by minors. Picture identification is required.
4. All musicians, photographers or any other outside agencies are responsible for adhering to our policies. Direct any concerns to David Closson, Club Manager.
5. All live music and/or DJs are to use pre-approved areas. The town of Bar Harbor has a sound orneriness. The Club is located in a residential area, all music must cease by 11:00 PM.
6. All food and beverage are subject to 8% Maine's sales tax and an 18% gratuity or service charge.
7. If requested The Club can host a wedding golf outing, any parties booking a reception for 50 or more people with The Club will receive a 30 percent discount on all rounds of golf (see David for information).
8. Any damage done to the exterior or interior of The Club is the financial responsibility of The Host. We ask that you do not use tape on the painted walls, do not use staples or tacks on any surface, and do not decorate with confetti or glitter.
9. If the event contract is unsigned or without deposit we will consider your event unconfirmed. Therefore, we reserve the right to schedule another event on this specific date.
10. We require a credit card number for our files.

Visa/ Master Card/ AMEX _____, Expiration _____ Security Code _____

I have read and agree to all the policies of Kebo Valley Club. I agree with the estimate of \$ _____ for _____ guests and have included a 25% deposit of \$ _____. I also understand and agree that this is an estimate and due to cost of goods or other unforeseen circumstances, the amount may vary.

Signature _____
Print

_____/_____/____ (____) _____ - _____
Date Phone Number E-Mail

Room Rentals & Other Fees

Room Rental -- \$225 per hour (Off-Season & Members discounts available)

The Room Rate includes Table & White Chairs with Air Conditioning if Needed

House Linens -- \$2.75 per guest -- Table Linens Only -- \$1.90

We can rent almost anything you would want for your event, let us know and we will price it out for you.

BBQ Options

(The Club requires a minimum of 40 and a maximum of 144 guests)

Basic BBQ -- choice of two salads (Garden, Caesar, Potato, or Pasta) Kebo's delicious Baked Beans, BBQ Chicken, Hamburgers, and Hot Dogs all cooked on our BBQ Pit: \$13.50 per person

Add on -- Corn on the Cobb \$2 - Fresh Baked Cookies (2 per guest) \$2 - Watermelon \$1.25

Available at market pricing:

Sirloin or Rib-Eye Steak - Prime Rib - Baby Back Ribs - Jumbo Shrimp - Streamed Lobster - Beef Brisket

BBQs are subject Maine's State sales tax of 8% and a gratuity and/or service charge of 18%

Bagged Lunch Options

Your lunch will include an upscale sandwich of turkey, ham, cheese lettuce, and tomato on a fresh baked bun, snack crackers, apple (Sub Candy Bar), bag of chips and bottled water: \$13

Bagged Lunches are subject Maine's State sales tax of 8% and a gratuity and/or service charge of 15%

Appetizer Menu served buffet style (serves up to 50 guests)

Multiple Appetizers Discount Pick 4 Different Appetizers Save 10%, 5 Save 15%, 6 or more Save 20%

Cheese and Cracker Platter: \$90

Marinated Tomato Bruschetta: \$90

Kebo's Baked Mushrooms -- stuffed with our House Stuffing: 100 pieces - \$100

Kebo's Crab and Lobster Stuffed Mushrooms: 100 pieces - \$200

1 oz. Pre-Made Meatballs your choice of sauce: 100 pieces - \$100

Handmade Meatballs -- in your choice of sauce: 100 pieces - \$150

Spinach Artichoke Dip & Crackers: \$90

Vegetable Crudités with Dip: \$90

Jumbo Shrimp Cocktail -- with house made cocktail sauce: 100 pieces - \$225

Hand Wrapped Bacon Wrapped Scallops -- drizzled with a maple sauce: 100 pieces - \$235

Teriyaki Chicken Skewers: 100 pieces - \$175

Teriyaki Beef Skewers: 100 pieces - \$225

Chicken Wings -- Plain, BBQ, or Hot: 100 pieces - \$175

Fresh Boneless Chicken Tenders -- with your choice of dipping sauce: 100 pieces - \$175

Appetizers are subject Maine's State sales tax of 8% and a gratuity and/or service charge of 18%

Plated Entrées

(The Club requires a minimum of 25 and a maximum of 50 guests)

Appetizers are subject Maine's State sales tax of 8% and a gratuity and/or service charge of 18%

All plated entrées served with freshly baked Rolls & Butter – Choose a Garden or Caesar Salad – Choose One Rice Pilaf, Wedged Roasted Red Potatoes, or Baked Potatoes – Choose One Asparagus, Green Beans, Corn, Peas, or Mixed Vegetable du jour

Select Three Entrées as you Menu Options

Seared Scallops -- drizzled with a white wine sauce: \$35

Seafood Stuffed Haddock -- \$35

Crab & Lobster Stuffed Jumbo Shrimp-- topped with a gentle seafood sauce: \$40

6 or 8 oz. Filet Mignon -- wrapped in bacon: Market Value

14 oz. Rib-Eye Steak -- topped w/grilled onions, peppers & mushrooms: Market Value

Baked Chicken Breast -- with a sweet sausage & cream cheese stuffing: \$30

Lazy Lobster -- Lobster meat from a 1 & 1/4 lobster: market value

Surf and Turf – Lobster Tail with a 6 oz. Filet Mignon

Vegetarian options available upon request

Plated Plates are subject Maine's State sales tax of 8% and a gratuity and/or service charge 20%

Buffet Options

(The Club requires a minimum of 50 and a maximum of 100 guests)

Our Basic Dinner Buffet includes Rolls and Butter -- Garden or Caesar Salad -- Select 1 - Rice Pilaf, Whipped Garlic White Potatoes, Mashed Red Potatoes, Wedged Roasted Red Potatoes, or Baked Potatoes Select one - Green Beans Almandine, Steamed Sweet Corn, Sweet Peas and Pearl Onions, or vegetable du jour -- Panned Fried Chicken -- Baked Haddock with house stuffing and Vegetarian Pasta Primavera: \$22

Substitutions -- Chicken Cordon Bleu or Baked Virginia Ham: add \$5

Top Sirloin Roast or Herbed-Crusted Pork Loin with a Carving Station on the Buffet: add \$8

Baked Scallops in an au gratin sauce and topped with buttered crumbs: add \$10

Upgrade to Lobster and Crab Stuffed Haddock: add \$12

Additions -- Hand Carved Prime Rib, Steamed or Lazy Lobster: Market Value

Other vegetarian options available upon request

Buffets are subject Maine's State sales tax of 8% and a gratuity and/or service charge of 18%

Beverages

Beverage Center - Coffee, Hot & Iced Tea, Lemonade, and Water throughout event - \$2.5 per guest

Champagne or Wine Toast -- Market Value

Our Full-Service Bar (We always try to provide your special requests)

Beverages are subject Maine's State sales tax of 8% and a gratuity and/or service charge of 18%

Wedding Cake, Cup Cake, and Special Event Cakes with other Desserts Available

We also offer professionally made wedding cakes, baked items, and desserts for your event

Kebo Valley Golf Club and The Links Pub

Questions or to book your event please contact our Club Manager David Closson davidc@kebovalleyclub.com or 207-288-3000 ex4