

# Kebo Valley GOLF CLUB

EST. 1888 – Bar Harbor Maine

**2023**

## Event Planner

**136 Eagle Lake Road, Bar Harbor, Maine 04609**

**[www.kebovalleyclub.com](http://www.kebovalleyclub.com)**

**Events available from late April through October**

**Buffet Meals for up to 100 Guests**

**BBQs and Appetizer Events with up to 125 Guests**

# Event Contract – Kebo Valley Golf Club

136 Eagle Lake Road - PO Box 27, Bar Harbor, Maine 04609

Name: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Day and Date of the Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Thank you for choosing the Kebo Valley Golf Club for your special event. Please review our policies, sign, and return, signifying you agree with our arrangements. This Event Contract is between Kebo Valley Club, from now on vent Host, referred to as "The Host." Kebo Valley Golf Club is a fully licensed food, nonalcoholic, and alcoholic beverage vendor. No outside alcoholic beverages are allowed on the property of Kebo Valley Golf Club. Other outside foods or nonalcoholic drinks may be permitted on premises if granted a written agreement from The Club.

1. The Club requires the final menu, guest count, and food selection one month before The Host's event.
2. All guests must purchase all food and drink from The Club. The Club reserves the right to refuse alcohol service at any point during the event. Violating this law could result in the termination of the event. Maine State Law does not allow the consumption of alcohol by minors. We required picture identification for all guests.
3. All musicians, photographers, or other outside agencies are responsible for adhering to our policies—direct any questions to our food & beverage manager Dan Baldrige, or the designated manager.
4. All live music and DJs are to use pre-approved areas only. The town of Bar Harbor has a sound ordinance, and The Club is in a residential area; all music must cease by 11:00 PM.
5. All food and beverage are subject to an 8% Maine sales tax and up to a 22% gratuity and service charge.
6. The Club can host a golf outing for your wedding party if requested. For any parties booking a reception for 50 or more people, Kebo will offer a 30% discount on all rounds of golf (see food & beverage manager Dan Baldrige for information).
7. Any damage done to the exterior or interior of The Club is the financial responsibility of The Host. Please do not use tape on the painted walls, do not use staples or tacks on any surface, and confetti/glitter is not permitted. All candles or other flames must be within an inflammable container (flames are not allowed).
8. We will consider your event unconfirmed if the event contract is unsigned or without a deposit. We reserve the right to schedule other events on that date.

The Club holds this contract as valid unless the Host requests cancellations or reservation changes in writing. The Host is responsible for verifying that Kebo Valley Golf Club and/or food & beverage manager Dan Baldrige have received their cancellation or change letter. The Club understands that sometimes changing or canceling an event is necessary. If The Host needs to change the date, The Club will make every effort to provide an alternate time and date for the Host. In case of cancelations, please see the deposit refund policy below.

**\*\* Refund Policy for the cancellation of a fully paid or a deposit paid towards an event or wedding.**

**A 25% deposit is required to secure The Host's requested date and time to book an event.**

**Refund of Deposit: Up to 30 days before the event, Kebo will refund all but \$50.00 of all funds received. 30 to 10 days \$75.00 plus any expenses we have accrued (Prepaid or contracted labor, supplies, or preordered food). After seven days, there is no refund of the deposit. However, at the F&B manager's discretion, all or part of the funds paid beyond the initial deposit may be refundable. If you have any questions or concerns, please contact fbmanagerdan@kebovalleyclub.com.**

We require a 25% deposit on all events to cover our costs.

**Please sign and date that you have read and understand these policies.**

I have read and agree to all the policies of the Kebo Valley Club. I agree with the estimate of \$\_\_\_\_\_ for \_\_\_\_ guests and have included a 25% deposit of \$\_\_\_\_\_ (\*See Refund Policy Above). I also understand and agree that this is an estimate and due to the cost of goods or other unforeseen circumstances, this amount may vary.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_/\_\_/\_\_\_\_ Phone Number: (\_\_\_\_)\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Please use the credit card listed below for the deposit. Signed Card Holder \_\_\_\_\_

Visa/ Master Card/ AMEX \_\_\_\_\_, Expiration \_\_\_\_\_ Security Code \_\_\_\_

## **Room Rentals & Other Fees**

**Room Rental -- \$250.00 per hour (Off-Season, Kebo Members, and Non-Profit discounts available)**

*The Room Rate includes Table & White Chairs with Heat or Air Conditioning as needed.*

If the room is rented without food and/or beverage service, an additional service fee of \$100.00 per hour will be charged.

**House Linens -- \$3.25 per guest -- Table Linens Only -- \$2.50**

*(An independent contractor launders linens; prices may be adjusted depending on the charges)*

We can rent almost anything you want for your event. Let us know, and we will price it out for you.

## **Bagged Lunch**

*Delivered to Golf Carts and Ready to Go*

**Your lunch includes a freshly made Sandwich of Soft Roll, Turkey, Ham, Cheese, Lettuce, & Tomato.**

**Snack Crackers, Apple, Candy Bar, Chips, and Bottled Water: \$16 including delivery fee.**

*Substitute the sandwich with Lobster or Crab Rolls at Market Pricing!*

## **BBQ Options**

*(Minimum of 50 to a Maximum of 125 guests)*

**The Kebo --** BBQ Chicken, Hamburgers, Hot Dogs, Kebo's Baked Beans, and your choice of two freshly made Salads (*Garden, Caesar, Potato, Pasta*): **\$18 per person.**

**The Valley --** Grilled Italian Sausage with Peppers & Onions, Pulled Pork, BBQ Chicken, Kebo's Baked Beans, and your choice of two Salads (*Garden, Caesar, Potato, Pasta*): **\$25 per person.**

**The Country Club --** Baby Back Ribs, Beef Brisket, BBQ Chicken, Roasted Red Potatoes, Freshly Baked Corn Bread, Kebo's Baked Beans, and Seasonal Garden or Caesar Salad: **\$33 per person**

**Adds on items available for all BBQs (prices are per guest) -- Pub Made Mac & Cheese \$3.75 - Corn on the Cobb \$2.00**

**-- Sliced Watermelon \$1.50 Baked Seasonal Fruit Crisp \$3.75 -- Fresh Baked Cookies (2 per guest) \$3.50**

*Taxes & Service Fees -- 8% Maine State Food & Beverage sales tax, and gratuity/service charges of up to \*22%*

## **Our Lighter Fare Luncheons- Market Pricing**

*(Minimum of 25 to a maximum of 100 guests)*

**Traditional Soup and Salad -- Soup and Sandwich -- Assorted 1/2 wraps & side salad.**

**-- Lobster Roll and Chowder -- Chili and Corn Bread -- Stews & Biscuits**

## **Kebo Valley's Appetizer Menu:**

*Served Buffet Style: prices below are based on 50 Guests*

*(Minimum of 50 to a Maximum of 125 guests)*

**Cheese and Cracker Platter: \$105**

**Veggie Platter: \$105**

**Marinated Tomato Bruschetta: \$105**

**Spinach Artichoke Dip & Crackers: \$125**

**Fresh Fruit Platter: \$125**

**Teriyaki Chicken Skewers: \$250**

**Kebo's Baked Mushrooms: \$125**

**Roasted Chicken Wings: \$300**

**Jumbo Shrimp Cocktail: \$275**

**House Made Bacon Wrapped Scallops: \$350**

**Choice of Chicken, Tuna, or Egg Sandwiches: \$150**

**Handmade Meatballs: \$215**

*Market Pricing on following the items*

**Lobster Cocktail, Crab & Lobster Stuffed Mushrooms, Maine Crab Cakes, Baked Stuff Jumbo Shrimp**

*Taxes & Service Fees – 8% Maine State Food & Beverage sales tax, and gratuity/service charges of up to \*22%*

**Buffet Dinners**

(Minimum of 50 to 100 guests, all prices are per guest.)

**The Kebo:** Grilled Montreal Chicken, Baked Haddock with House Haddock Stuffing, Pasta Primavera, Rolls and Butter, Garden Salad, Roasted Red Potatoes, Seasonal vegetables. -- **\$26**

**The Valley:** Chicken Cordon Blue, Baked Haddock with House Haddock Stuffing and Herb Crusted Pork Loin, Rolls and Butter, Garden Salad, Rice Pilaf, Seasonal Vegetable. -- **\$31**

**The Country Club:** Baked Chicken Supreme, Baked Stuffed Haddock with Lobster Stuffing, Top Sirloin Roast, Rolls and Butter, Garden Salad, Roasted Russet Potatoes, Seasonal Vegetable. -- **\$36**

**The Club House Prime Rib Dinner:** Choice Prime Rib with Carving Station, Baked Potatoes, Seasonal Vegetable, Rolls and Butter, Garden Salad. – **Market Price**

**The M.D.I. Surf and Turf:** Steamed Maine Lobster & Hand-Cut Filet Mignon, Rolls and Butter, Garden Salad, Garlic Mashed Potatoes, Corn on the Cob. – **Market Price**

**Taxes & Service Fees – 8% Maine State Food & Beverage sales tax, and gratuity/service charges of up to \*22%**

**Home-Made Desserts Available**

Prices will be quoted within seven days of the request.

We offer professionally made Weddings and Cakes for all Occasions, Cup Cakes by the dozen, Seasonal Fruit Crisp, a Variety of Cookies by the dozen, Assorted Squares by the pan, and most other Assorted Desserts.

**Beverages**

**Beverage Center - Coffee, Hot & Iced Tea, Lemonade, and Water throughout the event - \$3.00 per guest**

*(Add Fresh juice, Milk/Choc., or Soda for \$1.50 ea.)*

**Our Full-Service Bar, Champagne, or Wine Toast – Regular Club Pricing**

**Our Full-Service Bar (Specialty Alcoholic & Non-Alcoholic Drinks are available upon request)**

*Taxes & Service Fees – 8% Maine's State Food & Beverage sales tax, and gratuity/service charge of up to \*22%*

**Kebo Valley Golf Club**  
**& The Links Pub**

*For market pricing and options, any other questions or to book an event, please contact one of our managers at:*

*Food & Beverage Manager Dan Baldrige [fbmanagerdan@kebovalleyclub.com](mailto:fbmanagerdan@kebovalleyclub.com) or 207-288-3000 ext. 4*

*Matt McEachern [office@kebovalleyclub.com](mailto:office@kebovalleyclub.com) or 207-288-3000 ext. 1*

\*Gratuity and or service fees are determined by Maine State labor costs to set up, tear down, and clean up.